

MINUTES OF SPECIAL MEETING OF COUNCIL FOR THE RURAL MUNICIPALITY OF REYNOLDS HELD IN THE MEETING ROOM AT THE LAKEVIEW INN & SUITES IN BRANDON, MANITOBA ON NOVEMBER 21<sup>ST</sup>, 2005

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Meeting was called to order at 8:35 a.m.

PRESENT: REEVE: Eugene Emery  
COUNCILLORS: Phyllis Creedon (Ward 1)  
Marc Lavergne (Ward 2)  
John Miscavitch (Ward 3)  
Chris Lund (Ward 4)  
Maurice Yaremchuk (Ward 5)  
Robert Dobush (Ward 6)  
Alan Kelly (Ward 7)

CHIEF ADMINISTRATIVE OFFICER: Jeanne Kozak

The Reeve called a special meeting to replace the special meeting scheduled for November 16<sup>th</sup>, 2005 under Resolution No. 516/05 which was cancelled due to road conditions. The meeting was called in conformity with the requirements of the Municipal Act.

The meeting was called to discuss the following items:

- 1.) Balance of November 8<sup>th</sup>, 2005 council meeting agenda
- 2.) Ward meetings
- 3.) Procedure Bylaw
- 4.) Fire Department
- 5.) Council remuneration/mileage
- 6.) Staff Wages for 2006
- 7.) Personnel matters

**2.) Balance of November 8<sup>th</sup>, 2005 council meeting agenda:**

**a.) Unfinished Business:**

- 1.) Organizational Bylaw #7/99 - resolution

Res. 517 Miscavitch Lavergne  
Org. Bylaw The Council of the RM of Reynolds reviewed the Organizational By-law No. 7/99 and it was recommended that no changes be made. Carried.

- 2.) Ward Meetings

Res. 518 Creedon Lund  
Ward mtgs. Resolved that the CAO be hereby authorized to schedule public ward meetings between council and ratepayers on the following days and locations commencing 7:00 p.m.  
Ward 1 (Richer East) on January 18<sup>th</sup>, 2006 at the Maple Inn  
Ward 2 (Ste. Rita) on January 12<sup>th</sup>, 2006 at the Ste. Rita Friendly Hands Club  
Ward 3 (Molson) on January 11<sup>th</sup>, 2006 at the Super 8 Motel, Beausejour  
Ward 4 (Rennie) on January 16<sup>th</sup>, 2006 at the Rennie Community Club  
Wards 5, 6, 7 on January 17<sup>th</sup>, 2006 at the Reynolds Community Club, Prawda  
(Hadashville, Prawda, East Braintree)  
and  
Be It Further Resolved that the Reeve, Councillor of the Ward and CAO be hereby authorized to attend said meetings and that they be paid in accordance with Bylaw No. 2/05. Carried.

- 3.) CAO Report

- Ward Boundaries – CAO reviewed the new ward map (8 wards) as prepared by RuraLand Consulting and advised of the changes from today's existing ward boundary map. The resident figures is now 1388 compared to the previous 1298 from the 2001 census. There was some council discussion regarding the matter.

Res.519 Kelly Lund  
B/L #12/05  
ward system Resolved that Bylaw No. 12/05, being a bylaw to establish a ward system for the purpose of electing municipal councillors be read a first time.

Prior to calling of the question, Councillor Yaremchuk requested a recorded vote be taken.  
FOR: Creedon, Dobush, Lavergne, Kelly, Emery  
AGAINST: Yaremchuk, Miscavitch  
ABSTAINED: Lund

Carried



General Business Cont'd:

3.) JEPP application deadline – Dec. 1/05

Res. 522                      Lund                      Creedon  
JEPP Grant                      Resolved that the R. M. of Reynolds hereby make application for a JEPP Grant for office and  
Applic.                      meeting room furnishings and equipment for the emergency operations centre and for copies  
Furnishings                      of Emergency Quick Reference Guide for residents in the municipality.                      Carried.  
etc.

Res. 523                      Creedon                      Dobush  
JEPP Grant                      Resolved that the R. M. of Reynolds hereby make application for a JEPP Grant for  
Applic.                      Emergency Telecommunications Equipment.                      Carried.  
Tele. Equip.

4.) Remove beaver dams on Medika Drain – Sections 23 & 26-8-12E

Res. 524                      Kelly                      Miscavitch  
Remove                      Whereas Polar Enterprises was hired to remove the beaver dams on Medika Drain  
beaver dams                      (Sec. 23 & 26-8-12E)  
Medika Drain                      Therefore Be It Resolved that this be hereby confirmed by Council.                      Carried.

5.) Attendance report for Assist. CAO & Office Clerk for the month of October, 2005 - cc Council

Res. 525                      Lavergne                      Yaremchuk  
Oct. Attend.                      Resolved that the October/05 attendance report for the Assistant CAO and Office  
reports                      Clerk be hereby accepted as presented.                      Carried.

6.) Attendance report for CAO for the month of October, 2005 - cc Council

Res. 526                      Dobush Creedon  
CAO Attend.                      Resolved that the October/05 attendance report for the CAO be hereby accepted  
report                      as presented.                      Carried.

Policy for Staff Banked Time: Copy of policy was distributed to council.

Res. 527                      Yaremchuk                      Miscavitch  
Adopt policy                      Resolved that the policy regarding staff banked time be hereby approved by  
staff banked                      Council.                      Carried.  
time

CAO position: Jeanne Kozak, CAO advised Council that she will be retiring in 2006 – exact date yet to be determined. Council agreed that the position is to be advertised and the CAO was instructed to prepare an ad for advertising the position.

Res. 528                      Kelly                      Lavergne  
CAO banked                      Whereas council has approved a policy with regards to staff banked time  
time                      Therefore Be It Resolved that the CAO be hereby paid her accumulative  
banked time so as to coincide with the policy.                      Carried.

Res. 529                      Yaremchuk                      Lavergne  
CAO 2005                      Resolved that the CAO be hereby authorized to carry over her 2005 holidays  
Holidays                      to 2006.                      Carried.

7.) Manitoba Hydro re: Interruption of service – Nov. 17/05

CAO advised that Reeve instructed staff to advertise this interruption of service in the radios & TV stations – this was done and then hydro notified the office on November 17/05 advising project was postponed to Spring of 2006 – RM then notified radios & TV stations to advise the public of this.

**d.) Committee Reports:** no time to deal with the reports

**3.) Procedure Bylaw:**

CAO distributed a copy of Bylaw No. 10/05 as per resolution No. 489/05. There was council discussion with regards to the said bylaw.

Res. 530                      Kelly                      Miscavitch  
Procedure                      Resolved that By-Law No. 10/05 being a bylaw to regulate the proceedings and conduct  
B/L 10/05                      of the Council and the Committees thereof be read a first time.                      Defeated.

Procedure Bylaw Cont'd:

CAO distributed a copy of Bylaw No. 11/05 to council – the changes to Bylaw No. 1/03 (Procedure Bylaw) are as follows:

- Section 7.3 agenda – inserted accounts after unfinished business  
Section 8.0 regular meetings – 2<sup>nd</sup> Tuesday of each month for the months of January, February and March from 9:00 a.m. to 4:00 p.m. and for the months April to December, both inclusive, from 7:00 p.m. to 10:00 p.m.  
- 4<sup>th</sup> Tuesday of each month from 7:00 p.m. to 10:00 p.m.  
Section 8.6 council meeting extension – only one fifteen minute extension is allowed

Res.531  
Procedure  
B/L 11/05

Creedon Dobush  
Resolved that By-Law No. 11/05 being a bylaw to regulate the proceedings and conduct of the Council and the Committees thereof be read a first time. Carried.

Res. 532  
B/L 11/05

Dobush Lavergne  
Resolved that By-Law No. 11/05 being a bylaw to regulate the proceedings and conduct of the Council and the Committees thereof be read a second time. Carried.

Items carried over to the next meeting:

4. Fire Department
  - A. Nazar request for officers at Nov. 8/05 mtg. (council clarification required)
  - Clean snow at fire hall site & road
5. Council remuneration/mileage
6. Staff Wages for 2006
7. Personnel Matters

ADJOURNMENT

MOTION: M/S Yaremchuk/Miscavitch that meeting be adjourned at 11:35 a.m. to meet again on November 29<sup>th</sup>, 2005 (Tuesday) at 6:00 p.m. after Board of Revision for regular meeting of council. Carried.

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Reeve Eugene Emery

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Jeanne Kozak  
Chief Administrative Officer

(Subject to errors & omissions)