

MINUTES OF SPECIAL MEETING OF COUNCIL FOR THE RURAL MUNICIPALITY OF REYNOLDS HELD IN THE COUNCIL CHAMBER OF THE MUNICIPAL ADMINISTRATION OFFICE IN HADASHVILLE, MANITOBA ON JANUARY 26<sup>TH</sup>, 2006

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Meeting was called to order at 7:00 p.m.

PRESENT: REEVE: Eugene Emery  
COUNCILLORS: Phyllis Creedon (Ward 1)  
Marc Lavergne (Ward 2)  
John Miscavitch (Ward 3)  
Chris Lund (Ward 4)  
Maurice Yaremchuk (Ward 5)  
Robert Dobush (Ward 6)  
Alan Kelly (Ward 7)

CHIEF ADMINISTRATIVE OFFICER: Jeanne Kozak

The meeting was called in conformity with the requirements of the Municipal Act and Resolution No. 7/06.

The meeting was called to discuss the following items:

Fire Protection

Meet with the Office of Fire Commissioner & Reynolds Fire Chief

Generator – EMO Jeff grant approval

**FIRE PROTECTION:**

7:00 p.m.

Delegation:

Rick VanderKhove & Dave Singleton, Office of the Fire Commissioner and Al Nazar, Fire Chief and Tom Nixon, Acting Fire Chief of the Reynolds Fire Department attended the meeting at council's request.

Al Nazar, Fire Chief asked the Fire Commissioner's Office to explain authority of order; fire department operations; authority to spend monies, maintenance etc.

It was noted that the CAO was working on the fire department bylaw and then she was on medical leave and thus it was not completed.

The Fire Commissioner's Office advised that

1) the first starting point is for the fire department bylaw to be completed as this is the basic workings of the fire department.

2) a Fire Service Board (Committee) within Council should be set up so that the Fire Chief can report and discuss matters with the Committee and then the Committee reports to the Council. Even if a Committee is set up, council can still request the Fire Chief to attend council so many times a year to report on the operations of the fire department etc.

3) a bylaw be passed granting the Fire Chief authority to expend monies (as per regulations under Municipal Act).

4) a budget for the fire department should involve the fire chief, deputy fire chief & council

5.) that it is the recommendation of the Fire Chief as to how many deputy fire chief's, captains, etc. are needed. They advised 1 Chief; 1 Deputy Fire Chief; 1 Lieutenant and 1 Captain is a good start and then you could set up a schedule so that someone is at the scene.

Discussions followed with regards to equipment maintenance, inventory, training, liability, mutual aid, who appoints Fire Chief, etc.

The Fire Commissioners Office provided the following documents:

3 copies of "Fire Chief's Handbook"

Duties & Responsibilities of Fire Department Officers/Fire Dept. Policy & Procedures

Fire Department Management

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Al Nazar asked if Dave Singleton would attend one of the Reynolds Fire Department's training sessions to talk to the fire department with regards to the Fire Chief's duties and Chain of Command. Dave advised that he would be willing to do this.

Dave Singleton & Rick VanderKhove left the meeting at 8:50 p.m.

**GENERATOR:**

9:08 p.m.

Delegation:

Tom Wiebe of Palm Lite Systems attended the council meeting to present a proposal for the installation of a generator at the Emergency Services Building (Reynolds Fire Hall) in Prawda. He distributed a copy of his proposal to all of the council members and reviewed it with them. A question & answered period followed.

CAO reviewed the JEPP grant approval and advised project is to be completed by March 15<sup>th</sup>, 2006.

Generator Cont'd:

Council abeyed their decision on the matter and instructed CAO to obtain some additional quotes.

Tom Wiebe left the meeting at 10:00 p.m.

Fire Protection Cont'd:

Al Nazar, Fire Chief encouraged council to get the Fire Department Bylaw finalized as soon as possible so as to provide a job description of the duties of the Fire Chief and to set up a Committee. He also asked if council is going to back fire department if there is a liability problem. Basically, council recommended that everything be documented accordingly.

Al Nazar advised council that he is resigning as fire chief & fire fighter of the Reynolds Fire Department as of midnight January 26<sup>th</sup>, 2006

Res. 40  
Nazar  
resignation  
fire chief &  
fire fighter

Miscavitch Lavergne  
Resolved that the Council of the RM of Reynolds hereby accepts Al Nazar's resignation as Fire Chief and fire fighter of the Reynolds Fire Department. Carried

Acting Fire Chief, Tom Nixon was asked if he would be interested in the Fire Chief position. He advised council of some of his concerns and informed them that he would continue in the Acting status position for the present time and he will advise them of his decision regarding the Fire Chief position.

ADJOURNMENT

MOTION: M/S Yaremchuk//Kelly that meeting be adjourned at 10:28 p.m. to meet again on February 14<sup>th</sup>, 2006 (Tuesday) at 9:00 a.m. for regular meeting of council. Carried.

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Reeve Eugene Emery

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Jeanne Kozak  
Chief Administrative Officer

(Subject to errors & omissions)